**Draft Minutes for Snetterton Parish Council Meeting held on Wednesday 16th September, 2020 via Zoom at 5 p.m.**

Present: Helen Foley (Chairman) (HF), Lesley Goldsmith (LG), Amanda Skinner (AS) & Sarah Suggitt (SS) and three members of the public for part of the meeting.

1. Apologies for absence received and accepted from Desmond Skinner and Jacqueline Romero.
2. There were no declarations of interest.
3. There were no applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. It was noted that Julian Gibson had resigned from the post of Clerk and Responsible Financial Officer. It was agreed that we would advertise for a new clerk. AS to make a few amends to the advertisement drafted by JR. It was agreed that we would add salary negotiable and that 4 - 12 meetings per annum are held. SS confirmed that we can carry on sharing responsibilities in the absence of a Clerk but would recommend HF speaks with Russell Reeve regarding time limit we can be without a RFO. HF to contact Barclays to change address for bank statements to her address and deal with all other administrative matters requiring action to ensure the smooth running of the Council. AS offered to do monthly accounts in the interim. HF will forward e-mails and correspondence from the Snetterton Parish Council website to Councillors. AS will minute meetings.
5. Public participation session. Three members of the public attended the meeting. Steve Sartori expressed his concern over the traffic impact on the village and Chalk Lane owing to the cumulative effect of the two most recent planning approvals, 3PL/2020/0412/F and 3PL/2020/0173/F. His view is that it is naïve to believe that traffic going to these sites will not use the village to access. He asked if the Council can see if a weight restriction can be imposed. It was agreed that AS would seek advice from Steve Askew. Geraint Ellis expressed that his presence to be related to an update on 3PL/2020/0780/F (item 12.2) Liam Ambrose expressed that his presence was related to item 12.1

SS confirmed that 3PL/2020/0780/F would go to committee. At the time of the meeting no clarity of case officer’s recommendation. At committee Philip Cowen will speak as District Councillor, HF will speak as Parish Councillor and Steve Sartori will speak as a member of the public. SS counsels that we co-ordinate the objections between speakers. HF to register our interest and intention to speak. SS also advised that the meeting will be available live on YouTube and to circulate details to all parish residents so that as many as possible “join”. HF or Steve Sartori to draw committee’s attention to how many residents are on-line reflecting the level of concern and opposition. SS also counsels that we should develop other strategic relationships re. Snetterton. HF to engage Stephen Stowen re. his involvement with Cambridge-Norwich Tech Corridor strategy and his conversations with local business owners and landowners.

HF expressed frustration that Snetterton often not involved with discussions and actions that directly affect the village. e.g. Power Sub-station originally planned for location next to bio-mass now apparently being located south of A11. No contact with Parish Council to confirm this from Breckland. SS suggested that planning and agreement re. re-location set for October and advise the Parish Council why they have not been kept in the loop. SS also advised the Council to engage with Rebecca Collins (case officers’ report) and Simon Wood, head of planning.

SS reported that Philip Cowen is pushing for a Snetterton “masterplan”. Question raised by the meeting participants is that we had an agreement of the Local Plan but all three planning permissions are totally ignoring the agreement ratified in November 2019 – an agreement is an agreement. Breckland must be made accountable for moving away wholesale from the agreed Local Plan with accepting these applications and approving them.

Further discussion ensued and it was agreed that HF would seek a costing for signage and also contact her journalist contact at the EDP. When is an agreement not an agreement – ask Breckland.

It was agreed that HF would contact Fiona Walker to try and engage some assistance
from Liz Truss re. Highways England ref. danger of A11 traffic backing up with the cumulative effect of the planning approvals and to investigate the claim that the bridge over A11 is not fit for purpose.

LG/JR to keep Facebook and Nextdoor pages up to date.

1. The minutes of the meeting held on 12th August 2020 were agreed for retrospective signing.
2. Work for the replacement of the bridge at Eccles Heath will commence on 7th September and conclude by 18th December. Craning in the bridge is scheduled for 31st October / 1st November, with snagging work the following weekend. The railway will be closed during this period, with rail replacement bus services in operation.
3. LG confirmed that she had received correspondence from the former Clerk and would give it to AS to hand over to HF. LG confirmed that she had not received passwords
4. To resolve under *Public Bodies (Admission to Meetings) Act 1960, s.1(2)* to exclude the public and press for the discussion of the next item. N/A
5. Noted that Breckland Council has advised that they are investigating a complaint that they received in June 2020. It was noted that the nature of the complaint should not have been made public unless it is upheld and accordingly HF had requested that (a) and (b) be removed from the Agenda by the former Clerk, which he failed to do.
6. It was agreed that AS would circulate suggested dates for meetings in Oct – December, 2020 which will be conducted by Zoom.
7. The followingPlanning Applications were received and commented upon as below.
	1. **3PL/2020/0838/HOU:** Manor Farm, Wash Lane – no objections. HF to communicate same to case officer.
	2. **3PL/2020/0780/F:** Land at Chalk Lane. The comments submitted to the Planning Officer on behalf of Snetterton Parish Council on Wednesday 9th September were ratified. Details of the submission are attached to these minutes.
	3. **3PL/2020/0441/F:** Pearn Wyatt and Son, Chalk Lane, Snetterton. Planning Permission dated 28th August 2020 received.
	4. **3PL/2020/0412/F:** Land at Ada Cole Avenue, Snetterton Park. Planning Permission dated 7th September 2020 received.
	5. **3PL/2020/0173/F:** Land at Snetterton Business Park. Planning Permission dated 8th September 2020 received.
8. A proposal from JR for possible ways of increasing the community involvement of residents in the work and activities of the Council. C/F to next meeting.
9. It was noted that the former Clerk has updated all the policy documents on the Council website.
10. It was noted that agreement has been reached between the National Employers and the HJC Trade Union Side on rates of pay applicable from 1st April 2020.
11. Finance

 Payments to Julian Gibson and HM Revenue & Customs were agreed. It was noted
 that it was regretful that retrospective and unexpected expenses had been submitted
 and that payment had had to be agreed to in order to obtain the necessary passwords
 for the Council to continue to operate.

 Payment to LesleyGoldsmith was agreed.

 It was noted that the Information Commissioner’s Office will collect £35.00 from the
 Council’s account by DD.

 Monthly Financial Report was received. It was agreed that any changes in the website
 provider be given to the new Clerk to review.

1. Agenda for next meeting will be published with appropriate notice. District Councillor’s Report & Item 13 agreed to be added.
2. Next meeting will take place on 12th October, 2020 at 6 p.m. via Zoom.